

GENERIC SCHOOL SESSION RISK ASSESSMENT

Activity Led / Organised by Team Activ Staff – Indoor Sports Competition



Reviewed September 2018 by Ian Cartwright (Operations Manager)

HAZARD	RISK	PEOPLE AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING L M H	SEVERITY RISK RATING L M H	INITIAL IF ALL IN PLACE
Qualification of staff			<ul style="list-style-type: none"> • <u>Competition Leader</u> – must be minimum level 2 coach or above • <u>Competition Assistant</u> – must be minimum Sports Leader Level 2 or above • All Coaches must be DBS Checked 	If no min level 2 qualification coach no competition			
Staff : Adults/Child ratio			<ul style="list-style-type: none"> • There must be a minimum of 1 competition Leader and 1 Competition Assistant per competition. • Children remain the responsibility of School Staff whilst participating at the competition. Pupil/Staff ratio for individual schools is the schools responsibility, not Team Activ 	<u>Must</u> always be 2 staff in attendance			
People participating who are not eligible or medically fit	Legal liability & Unknown Medical conditions	Participants	<ul style="list-style-type: none"> • Ensure participants are eligible to participate – age, ability etc relevant to the competition. Schools are aware of activity taking place and are asked to inform the Competition Leader of any participants who may have any issues which may require attention. • Ensure participants are medically fit to participate, enquire in sensitive and confidential manner 	Verbally request information at start of competition	Low	Medium	DP
Violence Parental Abuse Employee abuse Bullying/ violence	Child protection issue, Injuries	Participants & Leader	<ul style="list-style-type: none"> • Safeguarding policy • Police checks on all employees • Set rules in sight for all participants to see • Access to Qualified First Aider, First Aid kit and Telephone • Competition on private facility. Any individuals who are deemed to be behaving or acting 	<ul style="list-style-type: none"> • Ensure good group control and include in briefing at start of session • Make sure any accident is recorded 	Low	Low	DP

Risk Assessment Carried Out By:

Name: Ian Cartwright

Date: 01/09/2018

Checked by:

Manager's Name: Darren Padgett

Date : 02/09/2018

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within the group			inappropriately will be asked to leave the premises.	onto relevant form and reported			
Child Security Inadequate monitoring and control of children	Child Protection issues, Violence, Safety	Participants & Leader	<ul style="list-style-type: none"> Knowledge of child protection All staff to be DBS checked Make sure that all the participants know the rules of the session and the consequences if the rules are broken Access to Qualified First Aider, First Aid Kit and Telephone Competition on private facility. All individuals accessing the facility have been signed in and checked by the relevant person from the facility. Any unwanted individuals will not be granted access 	<ul style="list-style-type: none"> All child protection issues to be reported on accident form Report any problems to facility manager 	Low	Low	DP
Any obstructions i.e. Benches, Chairs, Equipment, Bags surrounding the playing area	Slips, Trips & Falls	Participants & Leader	<ul style="list-style-type: none"> Removal of any items an safe distance from around the sides of the playing area Access to Qualified First Aider, First Aid Kit and Telephone 	Request letting body to remove large items	Low	Low	DP
Game equipment and accessories	Cuts, Collision with Equipment	Participants & Leader	<ul style="list-style-type: none"> Equipment meets National Standards All equipment and positioning is checked before use 	Inform letting body of any concerns	Low	Low	DP
Strains and Injuries during and after play	Injury	Participants & Leader	<ul style="list-style-type: none"> Activities are age suitable based on National Governing Body recommendations Adequate Warm Up and Cool Down Participants Wearing Suitable Clothing and Footwear 	Planned and structured competition	Low	Low	DP

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			<ul style="list-style-type: none">• Access to Qualified First Aider, First Aid Kit and Telephone				
Struck or fallen over equipment	Cut or Body Injury including head	Participants & Leader	<ul style="list-style-type: none">• Activities are age suitable based on National Governing Body recommendations• Group Supervision and Control• Access to Qualified First Aider, First Aid Kit and Telephone	Ensure good group control and include in briefing at start of session	Low	Low	DP
Heat Exhaustion	Dehydration	Participants & Leader	<ul style="list-style-type: none">• Regular Breaks and Access to Drinking Water	Planned and structured competition	Low	Medium	DP

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