

GENERIC RISK ASSESSMENT

Activity Led / Organised by Team Activ Staff – Outdoor Sports Competition



Reviewed September 2018 by Ian Cartwright (Operations Manager)

HAZARD	RISK	PEOPLE AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING L M H	SEVERITY RISK RATING L M H	INITIAL IF ALL IN PLACE
Qualification of staff			<ul style="list-style-type: none"> • <u>Activity Leader</u> – must be minimum level 2 coach or above • <u>Activity Assistant</u> – must be minimum Sports Leader Level 2 or above • All Coaches must be DBS Checked 	If no min level 2 qualification coach no activity			
Staff : Adults/Child ratio			<ul style="list-style-type: none"> • There must be a minimum of 1 competition Leader and 1 Competition Assistant per event. • Children remain the responsibility of parents & guardians whilst participating • Outside of Team Activ activities, attendees are the responsibility of the overall event organiser 	<u>Must</u> always be 2 staff in attendance			
People participating who are not eligible or medically fit	Legal liability & Unknown Medical conditions	Participants	<ul style="list-style-type: none"> • Ensure participants are eligible to participate – age, ability etc relevant to the activity. Event organisers are aware of activity taking place • Team Activ staff are asked to check if any participants have any issues which may require attention. • Ensure participants are medically fit to participate, enquire in sensitive and confidential manner 	Verbally request information at start of activity	Low	Medium	DP
Violence Parental Abuse Employee abuse Bullying/ violence	Child protection issue, Injuries	Participants & Leader	<ul style="list-style-type: none"> • Safeguarding policy • Police checks on all employees • Set rules in sight for all participants to see • Access to Qualified First Aider, First Aid kit and Telephone 	<ul style="list-style-type: none"> • Ensure good group control and include in briefing at start of session • Make sure any accident is recorded 	Low	Low	DP

Risk Assessment Carried Out By: Name: Ian Cartwright

Date: 01/09/2018

Checked by: Manager's Name: Darren Padgett

Date : 02/09/2018

Review Date September 2019

GENERIC RISK ASSESSMENT

Activity Led / Organised by Team Activ Staff – Outdoor Sports Competition



Reviewed September 2018 by Ian Cartwright (Operations Manager)

within the group			<ul style="list-style-type: none"> Any individuals who are deemed to be behaving or acting inappropriately will be asked to leave the premises or reported to the event organisers. All public venues booked via the relevant body e.g. council 	onto relevant form and reported			
Child Security Inadequate monitoring and control of children	Child Protection issues, Violence, Safety	Participants & Leader	<ul style="list-style-type: none"> Knowledge of child protection All staff to be DBS checked Make sure that all the participants know the rules of the activity if required and the consequences if the rules are broken Access to Qualified First Aider, First Aid Kit and Telephone 	<ul style="list-style-type: none"> All child protection issues to be reported on accident form Report any problems to event organisers 	Low	Low	DP
Any obstructions i.e. trees, benches, items surrounding the playing area or course	Slips, Trips & Falls	Participants & Leader	<ul style="list-style-type: none"> Removal of any items an safe distance from around the sides of the activity area Access to Qualified First Aider, First Aid Kit and Telephone Activity area checked prior to activity and any obstructions removed. If obstruction can't be removed then the area, the activity will be diverted a safe distance around the obstruction. 	Request venue owner to remove large items	Low	Low	DP
Game equipment and accessories	Cuts, Collision with Equipment	Participants & Leader	<ul style="list-style-type: none"> Equipment meets National Standards All equipment and positioning is checked before use 	Inform letting body of any concerns	Low	Low	DP
Strains and Injuries during and after play	Injury	Participants & Leader	<ul style="list-style-type: none"> Activities are age suitable based on National Governing Body recommendations Access to Qualified First Aider, First Aid Kit and Telephone 	Planned and structured activity	Low	Low	DP
Struck or fallen over equipment	Cut or Body Injury including head	Participants & Leader	<ul style="list-style-type: none"> Activities are age suitable based on National Governing Body recommendations Group Supervision and Control 	Ensure good group control and include in briefing at start of activity	Low	Low	DP

Risk Assessment Carried Out By: Name: Ian Cartwright

Date: 01/09/2018

Checked by: Manager's Name: Darren Padgett

Date : 02/09/2018

Review Date September 2019

GENERIC RISK ASSESSMENT

Activity Led / Organised by Team Activ Staff – Outdoor Sports Competition



Reviewed September 2018 by Ian Cartwright (Operations Manager)

			<ul style="list-style-type: none">• Access to Qualified First Aider, First Aid Kit and Telephone				
Heat Exhaustion	Dehydration	Participants & Leader	<ul style="list-style-type: none">• Regular Breaks and Access to Drinking Water	Planned and structured activity	Low	Medium	DP

Risk Assessment Carried Out By: Name: Ian Cartwright

Date: 01/09/2018

Checked by: Manager's Name: Darren Padgett

Date : 02/09/2018

Review Date September 2019