



GENERIC SCHOOL COMPETITION RISK ASSESSMENT

Activity Led / Organised by Team Activ Staff –

Reviewed July 2017 by Darren Padgett (Director)

Issue	Information	Control in Place
Hazards	<ol style="list-style-type: none"> 1. Venue 2. Event Equipment 3. Footwear / Clothing 4. Spectators / Members of Public / Staff / 5. Participants 6. Adverse weather e.g. visibility 7. Injuries 	<ol style="list-style-type: none"> 1. Venue inspected on arrival and venue specific risk assessment in place, provided by the venue. 2. Equipment used is suitable for activities and age groups and is checked prior to the event for anything unsafe. 3. Schools are informed about the relevant clothing to wear prior to the event and whether it will be indoors or outdoors. 4. Spectators and staff sign in at receptions and are briefed before the event to behave in a respectable manner. Parents/Staff sign in if the event is on school premises. Staff and Pupils informed of rules and safety aspects prior to the event and event information posted on website prior to the event. 5. Weather conditions taken into account before the event and the event will be cancelled if considered to be unsafe to run the event. If the event is indoors, then the only weather condition to consider will be safety of schools travelling to the venue. This will be an individual school decision unless the hosting venue informs Team Activ that they are closed or unsafe. If outdoors, then the suitability of the conditions will be based on the activity taking place also. 6. Participants are informed of safe practice prior to the start of the event and to avoid behaving in a reckless manner. Staff and Young Leaders are informed to ask staff to remove any individuals who behave inappropriately during activities. 7. Pupils, Young Leaders, Staff and Parents are informed prior to the event about behaving in a responsible manner suitable for a school event. Any unwelcome behaviour will be dealt with

This generic risk assessment identifies the common hazards and control measures associated with this type of activity.

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Name: Darren Padgett

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	<p>8. Behaviour</p> <p>9. Dehydration</p>	<p>through supervising staff or facility managers.</p> <p>8. Schools are told to inform pupils to bring adequate refreshments if required. School facilities have water fountains also for replenishment. If outdoors and the weather is hot, pupils and staff are informed to sit in the shade when not participating and to drink adequate refreshments.</p> <p>9. Venue specific fire and evacuation procedures will be followed at all times.</p>
Risks	<p>1. Team Activ Staff</p> <p>2. Student Leaders and Staff</p> <p>3. First Aid Qualified Staff</p> <p>4. School Participants & Staff</p> <p>5. National Governing Body /Club Staff</p> <p>6. Parents & Guardians</p>	<p>1. At least 1 member of Team Activ Staff is NGB Level 2 qualified or has QTS status. Event specific training has been undertaken. All staff have DBS Clearance</p> <p>2. Student Leaders are supervised by staff from school/college and are taking a course relevant to the activity they are undertaking.</p> <p>3. Team Activ staff have relevant Emergency 1st Aid and 1st Aid at Work qualifications. First Aid facilities are available on site where applicable.</p> <p>4. Children are the responsibility of school staff when not taking part in the activities and are expected to behave in a responsible manner</p> <p>5. If National Governing Body or club staff are present, they will be suitably qualified through their role and will be the responsibility of the NGB or club that they are representing.</p> <p>6. Where appropriate, parents and guardians will be allowed to attend events. Pupils will be the responsibility of teachers until released into parent or guardian custody. Number of parents expected to correlate to number of pupils in attendance.</p>
Personnel	<p>1. Participants & spectators</p>	<p>1. Participant entry and spectator levels will vary based on type of activity. Numbers are known prior to the event taking place and suitable measures are in place to cater for the relevant numbers.</p>

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	<ul style="list-style-type: none">2. Young Leaders/Students3. Entries	<ul style="list-style-type: none">2. If student leaders are required, numbers will be based on the activity taking place as to whether they are marshalling or running activity stations. Numbers required are known and organised well in advance of the event3. Team entries updated on the www.teamactiv.org website so level of entry known prior to the event. Maximum of 20 teams due to the size of venue.
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